

## Child Protection - Facilities

### 1. Application

These procedures apply to:

- inspection of a site or facility owned or managed by Catholic Education Diocese Parramatta (CEDP) or its schools
- assessment of the physical environment for risk of harm to children and young people.

The management of child protection is addressed in:

- Child Protection - Procedures
- Child Protection - Managing Allegations Guidelines
- Child Protection - Appointments Guidelines
- Child Protection - Professional Conduct Guidelines

### 2. Mandatory procedures

2.1 Principals must:

- implement an annual review of school sites and facilities using the School Sites and Facilities Risk Management Audit Tool (SSFRMAT)
- allocate school staff to conduct yearly audits
- implement outcomes of annual audits by the actions specified in the audit tool.

2.2 Directors of System Performance, as part of annual checks and the Compliance Audit, must ensure that the SSFRMAT is made available to all personnel with responsibilities for its implementation.

### 3. Relevant documents

- School Sites Policy (to be developed)
- Safety Policy (to be developed)
- Staff Policy (being progressed)
- Child Protection – Facilities Guidelines (being progressed)
- Child Protection - Managing Allegations Guidelines (being progressed)
- Child protection – Appointments Guidelines (being progressed)
- Child Protection – Professional Conduct Guidelines (being progressed)
- Risk Management Procedures and Guidelines (to be developed)
- New Site Development (to be developed)
- New Building Development (to be developed)
- Workplace Health and Safety

**Document number**  
102500

**Implementation date**  
21 January 2013

**Service area**  
Facilities

**Location**  
Public

**Head policy**  
School Sites

